



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460  
September 24, 2003

**MEMORANDUM**

**SUBJECT:** Change 1, FY 2004/2005 Superfund Program Implementation Manual (SPIM) &  
Change 6, FY 2002/2003 Superfund/Oil Program Implementation Manual (SPIM)

**FROM:** Paul Nadeau, Director //Signed//  
Planning, Analysis and Resources Management, OSRTI

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Charlotte Englert, Team Leader //Signed//  
Resource Management and Administration, OEPPR  
(Signatures on file at OSWER/OSRTI/PARM/5203G)

**TO:** Address List (attached)

This document transmits Change 1 to OSWER Directive 9200.3-14-1G-Q, "Superfund Program Implementation Manual (SPIM), Fiscal Year 2004/2005"; and Change 6 to OSWER Directive 9200.3-14-1G-P, "Superfund/Oil Program Implementation Manual (SPIM), Fiscal Year 2002/2003".

**DOCUMENT**

The FY 04/05 SPIM was published in April 2003. The proposed Change 1 was circulated for review on August 8, 2003; and comments were to be received by September 2, 2003. Please refer to the attached FY 04/05 SPIM Change 1 Log for a summary of the final changes.

Since publishing the FY 04/05 SPIM, a number of organization changes in the Office of Solid Waste and Remedial Response (OSWER) have occurred: 1) the Oil and Removal programs have moved to the Office of Emergency Prevention, Preparedness & Response (OEPPR); and 2) OERR has become the Office of Superfund Remediation and Technology Innovation (OSRTI). Terminology for these changes are not reflected in Change 1 but will be reflected in a later SPIM change.

The change to delete text for Fund-financed Coast Guard removals in the Removal Start and Completion definitions in Appendix B also applies to the FY 02/03 SPIM as Change 6. This change was circulated for review with the proposed Change 1 to the FY 04/05 SPIM. Please refer to the FY 02/03 SPIM Change 6 Log for a summary of the final changes.

**IMPACT ON CERCLIS/WASTELAN**

Please see attached Impact Analysis.

**ACTION**

The SPIM is in a loose leaf, three ring binder format. Please remove the old materials from your FY 02/03 and FY 04/05 SPIMs and insert the enclosed new materials. Changed or added text is redlined to assist you in identifying the changes. Addressees, also, will be sent revised WordPerfect (WP) files. If you have specific program questions, please contact the Subject Matter Expert identified on the change log or the last page of each section of the SPIM. Please contact Robert White (703-603-8873) for general SPIM questions. The FY04/05 SPIM can be found @ <http://www.epa.gov/superfund/action/process/spim04.htm> and the FY02/03 SPIM @ <http://www.epa.gov/superfund/action/process/spim.htm> . These documents will contain the updates for the FY 02/03 Change 6 and FY 04/05 Change 1 in approximately 5 - 10 workdays.

Attachments